ABSTRACT:
On occassions, a SAS user might find themselves in the position where they need to write a SAS® program that can read and process files in a specific directory. In this case, the contents are all excel spreadsheet files. All these files need to be read and converted into SAS datasets. This paper illustrates how to do this in a step by step process using the DATA step.

INTRODUCTION:
There are four functions that are especially useful when performing this task. They are DOPEN, DNUM, DREAD, and DCLOSE.

- **The DOPEN function** - opens a directory and returns the directory identifier. syntax: 
  \[ \text{DOPEN(fileref)} \]  
  example: \[ \text{directory_id = DOPEN(fileref)} \]  
  * you must associate a fileref with the directory before using the DOPEN function.

- **The DNUM function** - returns the number of members in a directory  
  syntax: \[ \text{DNUM(directory_id)} \]  
  example: \[ \text{number = DNUM(directory_id)} \]  

- **The DREAD function** - returns the name of a directory member  
  syntax: \[ \text{name = DREAD(directory_id, member-number)} \]  
  example: \[ \text{filename=DREAD(directory_id, i)} \]  

- **The DCLOSE function** – closes a directory opened by the DOPEN function.  
  syntax: \[ \text{DCLOSE(directory_id)} \]  
  example: \[ \text{rc=DCLOSE(directory_id)} \]

All the spreadsheets are located in the C:\Sales Reports directory. (See Figure 1.)

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Figure 1. - The directory.
STEP 1: Write a DATA Step that will read this directory and each file within it. Use the DOPEN, DNUM, and DREAD functions to process a directory. (See figure 2.) This step is just a proof on concept to see if we are actually reading the contents correctly. The results are written to the log.

```sas
data _null_;    
  rc=filename("mydir","c:\Sales Reports");
  did=dopen("mydir");
  if did > 0 then do;
    num = dnum(did);
    do i = 1 to num;
      fname=dread(did, i);
      put fname=
    end;
  end;
run;
```

Figure 2. The DATA step.

```
11   end;
12  run;
```

fname=itemsSold_05-08-11.xls
fname=itemsSold_05-15-11.xls
fname=itemsSold_05-22-11.xls
fname=itemsSold_05-29-11.xls

NOTE: DATA statement used (Total process time):
 real time 0.71 seconds
 cpu time 0.03 seconds

Figure 3. The SAS Log.

Everything appears to be working fine, so let's modify the DATA step to create a SAS dataset that contains an observation for each spreadsheet name.

STEP 2: Modify the program to create a dataset that contains the spreadsheet names.

```sas
data ss_list(keep=ss_name);
  rc=filename("mydir","c:\Sales Reports");
  did = dopen("mydir");
  if did > 0 then do
    do i = 1 to dnum(did);
      ss_name = dread(did, i);
    output;
  end;
  rc=dclose(did);
run;
```

Figure 4. The modified DATA step.
The contents of the \texttt{SS\_List} dataset is shown in figure 5.

![Figure 5. The SS\_List data set.](image)

Notice the names of the spreadsheets. They are not spelled consistently. Sometimes this happens when different people create each one.

\textbf{STEP 3:} Write a PROC IMPORT program to read the first spreadsheet and create the first SAS dataset.

![Figure 6. The PROC IMPORT step.](image)

Notice the name of the dataset that is created. Notice how it differs slightly from name of the spreadsheet itself. Valid spreadsheet names are not always valid SAS dataset names.

\textbf{STEP 4:} Modify the PROC IMPORT step so that parameters can be passed to it.
STEP 5: Convert the PROC IMPORT step into a macro program that can accept KEYWORD parameters.

```
%let ssheet = ItemsSold_05-08-11.xls;
%let sas_ds = ItemsSold_05_08_11;

proc import out=work.&sas_ds
    datafile="C:\Sales Reports\&ssheet"
    dbms=excel replace;
    range="Sales";
    getnames=yes; mixed=no;
    scanext=yes; usedate=yes;
    scanime=yes;
run;
```

Figure 7. Macro variables added to the PROC IMPORT step.

STEP 6: Write a DATA Step to create valid SAS names from the spreadsheet names.

```
%macro read_ss(sas_ds, ssheet);
    proc import out=work.&sas_ds
        datafile="C:\Sales Reports\&ssheet"
        dbms=excel replace;
        range="Sales";
        getnames=yes; scanext=yes;
        mixed=no; usedate=yes; scanime=yes;
    run;
%mend read_ss;

%read_ss(sas_ds = ItemsSold_05_08_11, ssheet = ItemsSold_05-08-11.xls);
```

Figure 8. The macro program.

Notice the name of the macro program and the way it is called in the %read_ss statement. Again, notice the difference in the name of the spreadsheet and the name of the SAS dataset. The spreadsheet name is an invalid SAS name because it has dashes in it. What we want to do is create valid SAS names from the spreadsheet names.

STEP 6: Write a DATA Step to create valid SAS names from the spreadsheet names.

```
data _null_
    set work.ss_list;
    sas_name = scan(translate(ss_name, '_', '-'), 1, ',');
    put ss_name= +5 sas_name=;
run;
```

Figure 9. The DATA step.
The **TRANSLATE** function has 3 arguments. The first is the character value to process. The second is the value to create, the third is the ‘from’ value. This code creates a '_' from a '-'. The **SCAN** function returns all the characters up to the first '.'.

Figure 10. The SAS Log.

The SAS Log verifies that the TRANSLATE function worked the way we wanted it to work. The spreadsheet names were converted into valid SAS names.

There is one more piece of information we need to complete this process. We need to know about the **CALL EXECUTE** routine.

The **CALL EXECUTE** routine resolves the argument and issues the resolved value for the next step boundary. The syntax is:

```
CALL EXECUTE( argument );
```

**argument:** specifies a character expression or a constant that yields a macro invocation or a SAS statement. **Argument** can be:

1. a character string, enclosed in quotation marks.
2. the name of a DATA step character variable. Do not enclose the name of the DATA step variable in quotation marks.
3. a character expression that the DATA step resolves to a macro text expression or a SAS statement.

If the argument resolves to a macro invocation, the macro executes immediately and DATA step execution pauses while the macro executes.

**STEP7:** Expand the DATA Step to execute the macro and pass to it values (parameters) that are read from the SS_LIST dataset.

Figure 11. The modified DATA step.
This DATA step executes once for every observation in the SS_List dataset (4 times). For every execution of this DATA step, an observation is read from the SS_List dataset, a valid SAS name is created from the spreadsheet name, then those values are passed into the macro program %read_ss. View the SAS Log...

```
30 run;
NOTE: There were 4 observations read from the data set WORK.SS_LIST.
NOTE: The statement used (Total process time):
     real time      0.00 seconds
     cpu time      0.00 seconds

NOTE: CALL EXECUTE generated line.
1 + PROC IMPORT OUT= WORK.ItemsSold_05_08-11 DATAFILE= "C:\Sales Reports\ItemsSold_05-08-11.xls" DBMS=EXCEL REPLACE;
   + RANGE="Sales"; GETNAMES=YES; MIXED=NO; SCANTEXT=YES;
   2 + USEDATE=YES; SCANTIME=YES; RUN;
NOTE: WORK.ITEMSSOLD_05_08-11 data set was successfully created.
NOTE: PROCEDURE IMPORT used (Total process time):
     real time      1.31 seconds
     cpu time      0.50 seconds
```

Figure 12. The SAS Log.

This log shows the results of the first execution of the DATA step.

CONCLUSION

This seven step process outlined here shows how to write a DATA step to read a directory's contents, and create a SAS dataset that contains the names of all the spreadsheets in the directory. Next a macro program is created to read the spreadsheets and create a SAS dataset. And finally, a DATA step is used to execute the macro program and pass values to it that were read from the SAS dataset. Some of the power and flexibility of the DATA step is shown in this paper/presentation.

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